

‘শিক্ষা নিয়ে গড়ব দেশ  
শেখ হাসিনার বাংলাদেশ’

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
কারিগরি শিক্ষা অধিদপ্তর  
অ্যাকসেলারেটিং অ্যান্ড স্ট্রেনদেনিং স্কিলস  
ফর ইকনমিক ট্রান্সফরমেশন (ASSET) প্রকল্প  
আগারগাঁও প্রশাসনিক এলাকা, শেরে-বাংলা নগর, ঢাকা-১২০৭  
www.asset-dte.gov.bd

‘একটাই লক্ষ্য  
হতে হবে দক্ষ’

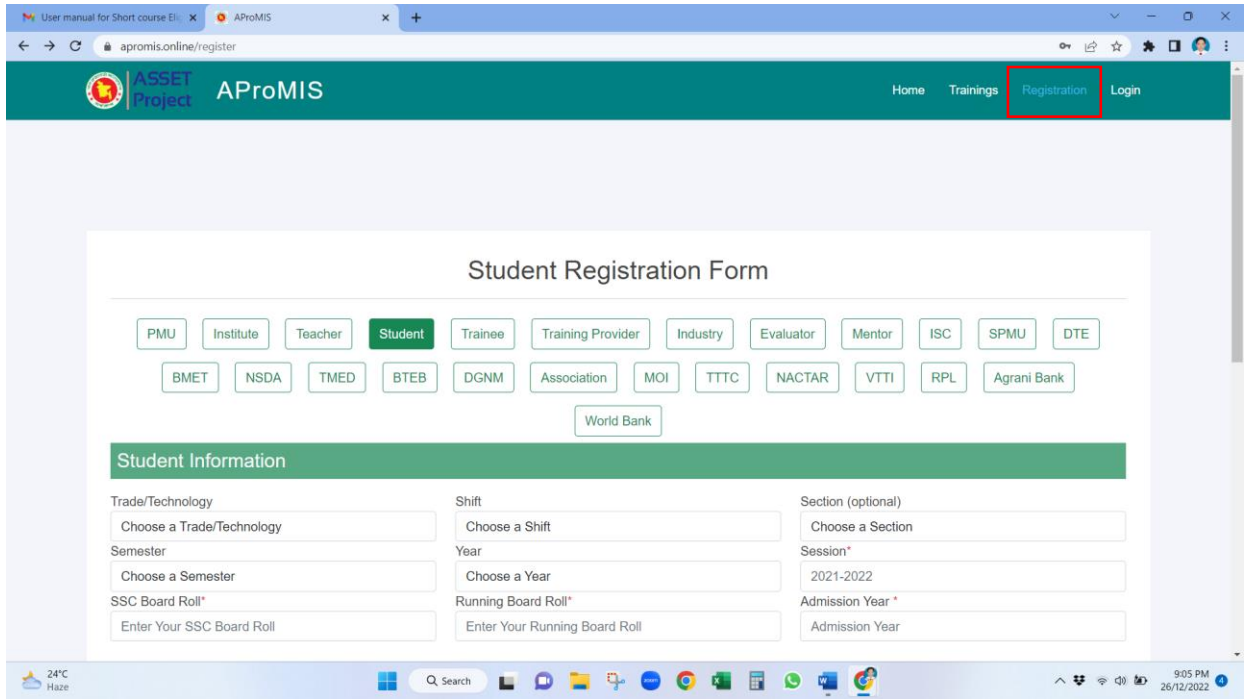
## Short Course এর Eligibility Application Form পূরণের নির্দেশনা -Updated on 27 Dec 2022, 11AM

ASSET প্রকল্পের Short Course এর Eligibility Application Form পূরণের দুইটি ধাপ।

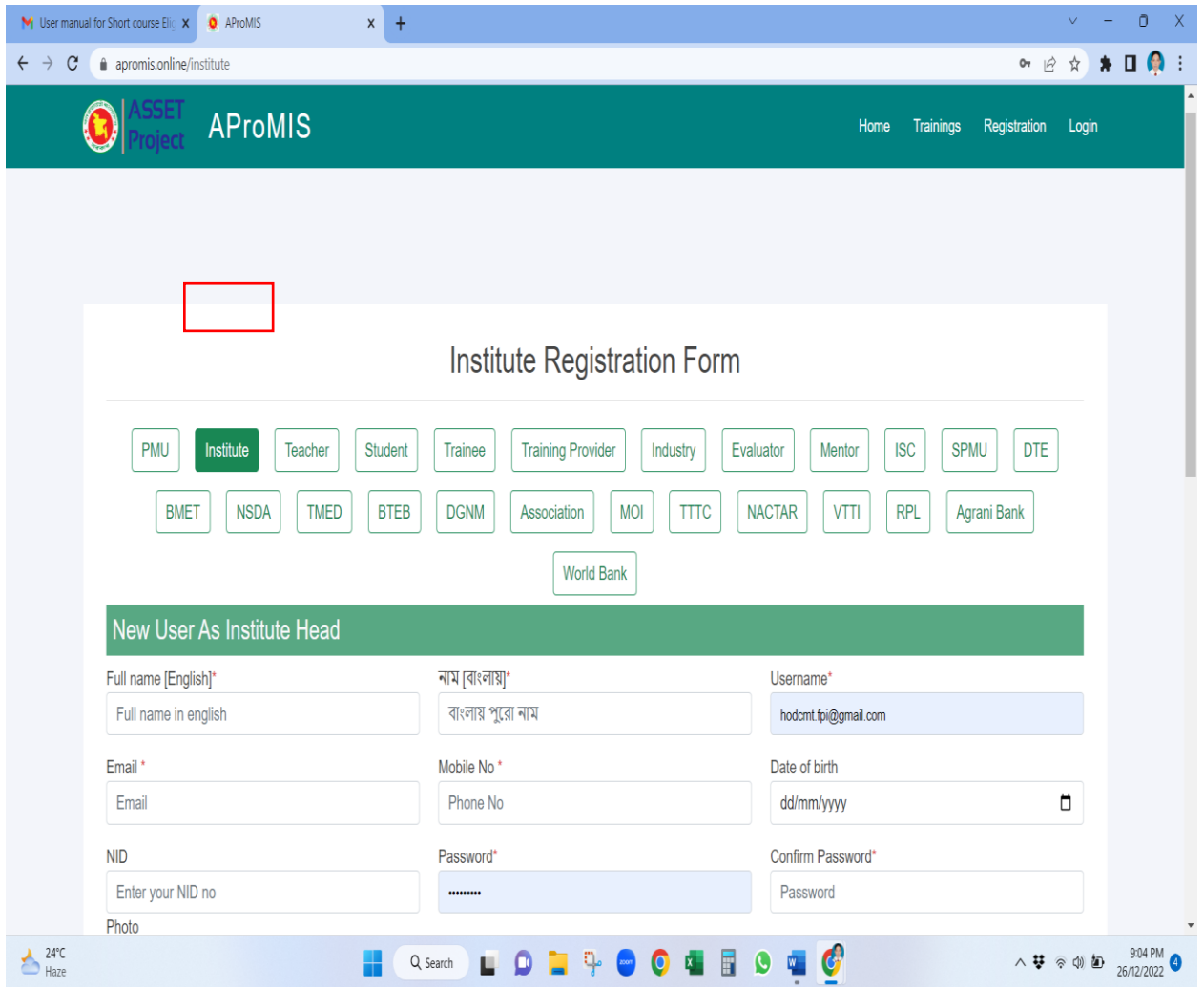
- ✓ ১ম ধাপ: ইনস্টিটিউট রেজিস্ট্রেশন
- ✓ ২য় ধাপ: Eligibility Application Form পূরণ

১। প্রথমে যেকোন ইন্টারনেট ব্রাউজার থেকে <https://apromis.online/> প্রবেশ করতে হবে। অথবা [www.asset-dte.gov.bd](http://www.asset-dte.gov.bd) এর AProMIS লিংক থেকে প্রবেশ করতে হবে।

The screenshot shows the AProMIS website interface. The header includes the ASSET Project logo and the text 'AProMIS'. Navigation links for Home, Trainings, Registration, and Login are visible. The main content area features a central dashboard with seven hexagonal icons: Settings (red), Training (grey), Institute (blue), Trainees (yellow), Events (pink), Report (green), and Procurement (purple). The dashboard is surrounded by the words 'Lift', 'Fit', and 'Shift'. The browser's address bar shows 'apromis.online'. The Windows taskbar at the bottom indicates the system time as 9:03 PM on 26/12/2022.



1. Click on Institute



2. Give all the information and press Submit button

The screenshot shows the 'Institute Registration Information' form on the AProMIS website. The form includes the following fields:

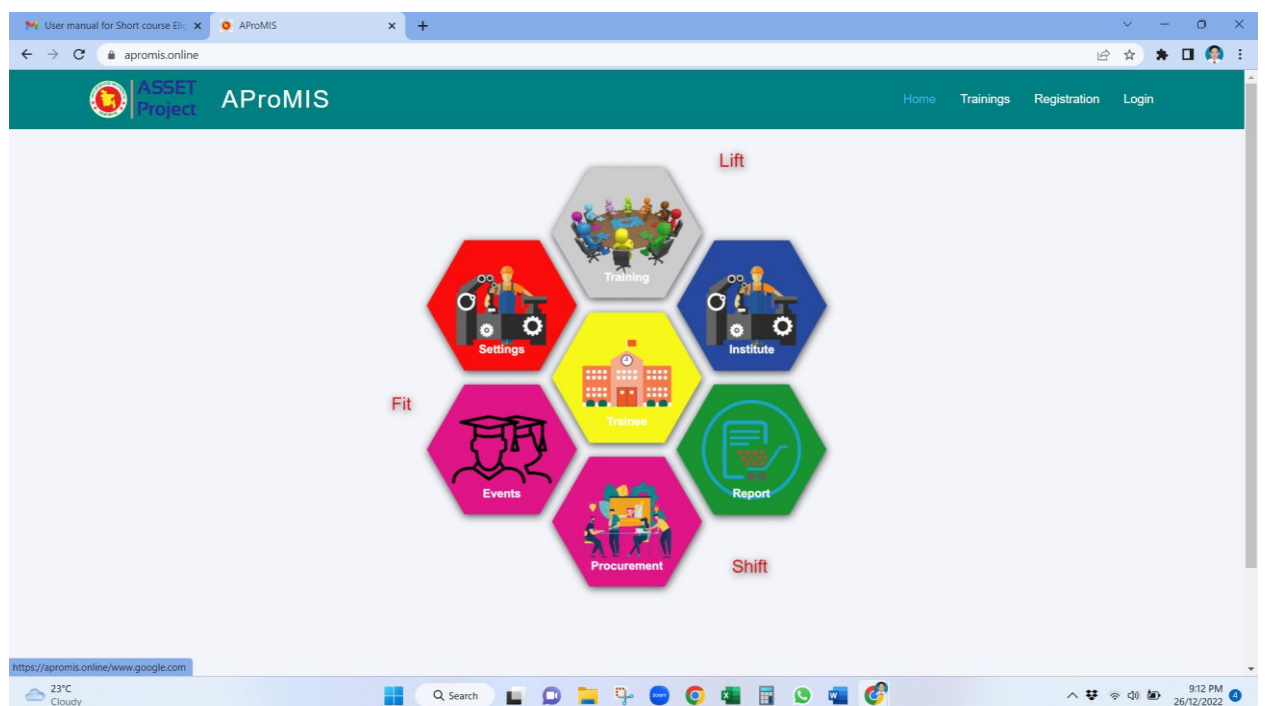
- Name [English]\*: Institute Name in English
- নাম [বাংলায়]: ইনস্টিটিউটের নাম বাংলায়
- Code\*: Institute Code
- Mobile: Institute Phone
- Email: Institute Email
- Website Ex. (www.asset-dte.gov.bd): Institute website
- Division\*: Choose a division
- District\*: Choose a District
- Upazila\*: Choose a Upazila
- Institute Type\*: Training Provider
- Address: Full Address
- Image (Optional): Choose File (No file chosen)
- Description (Optional): Description

A red box highlights the 'Submit' button at the bottom of the form.

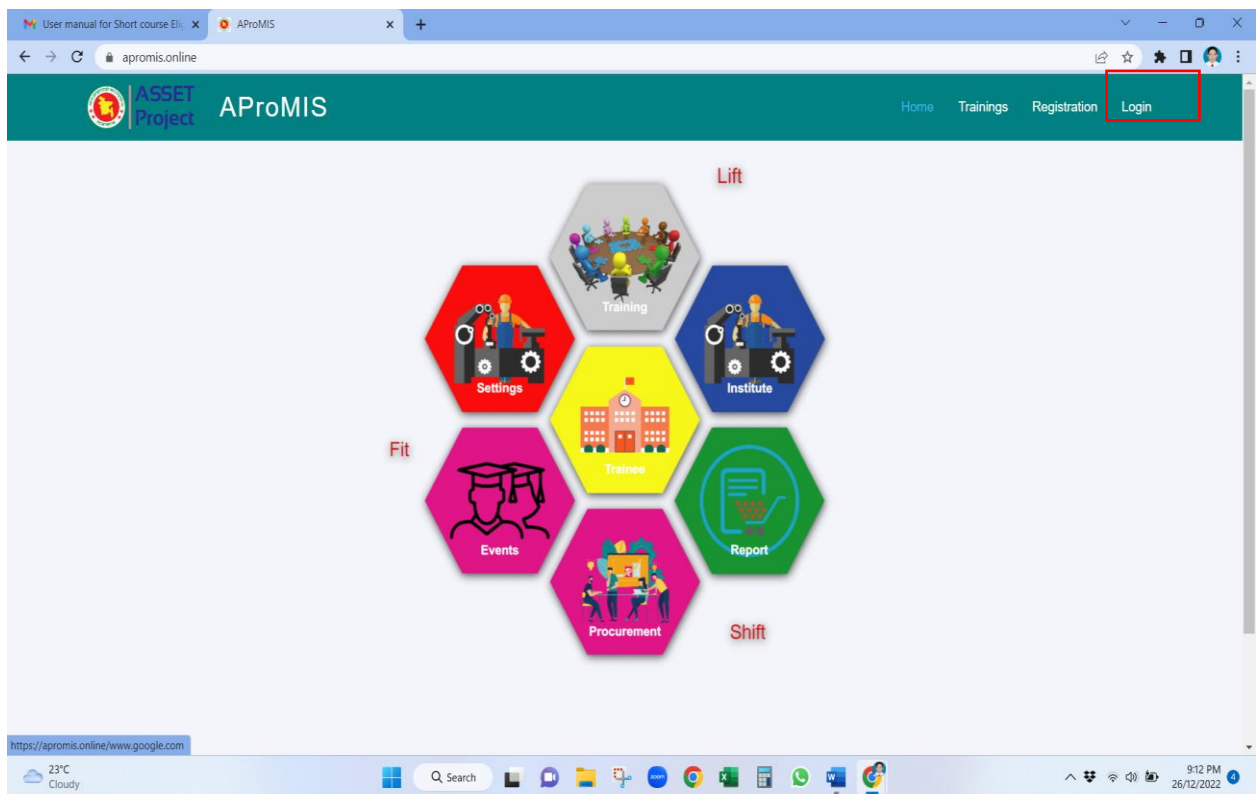
If submission is completed successfully, Please Call 01325073614 /0241025457 (Engr. Robindronath Mahato, Programmer, ASSET Project) and request him to activate your account.

২য় ধাপ: Eligibility Application Form পূরণ

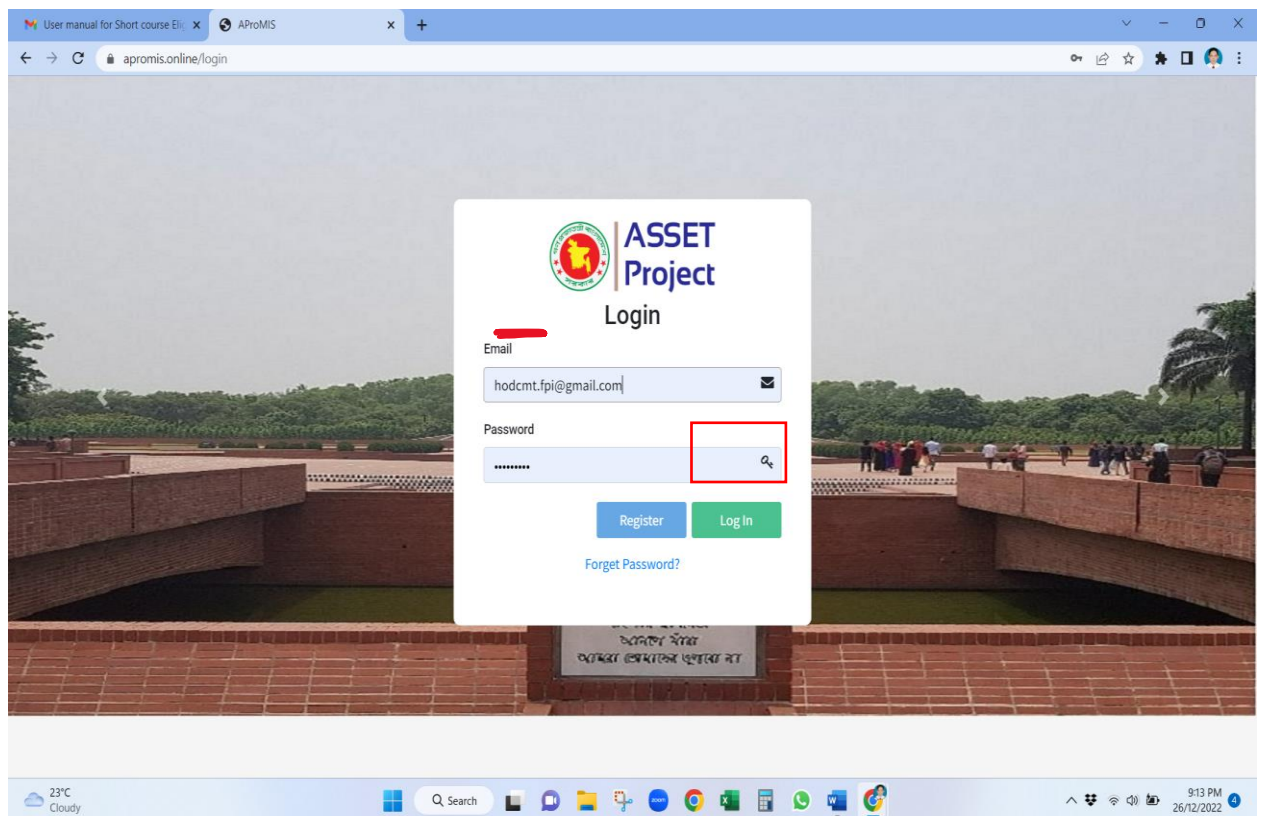
1. Visit <https://apromis.online/>



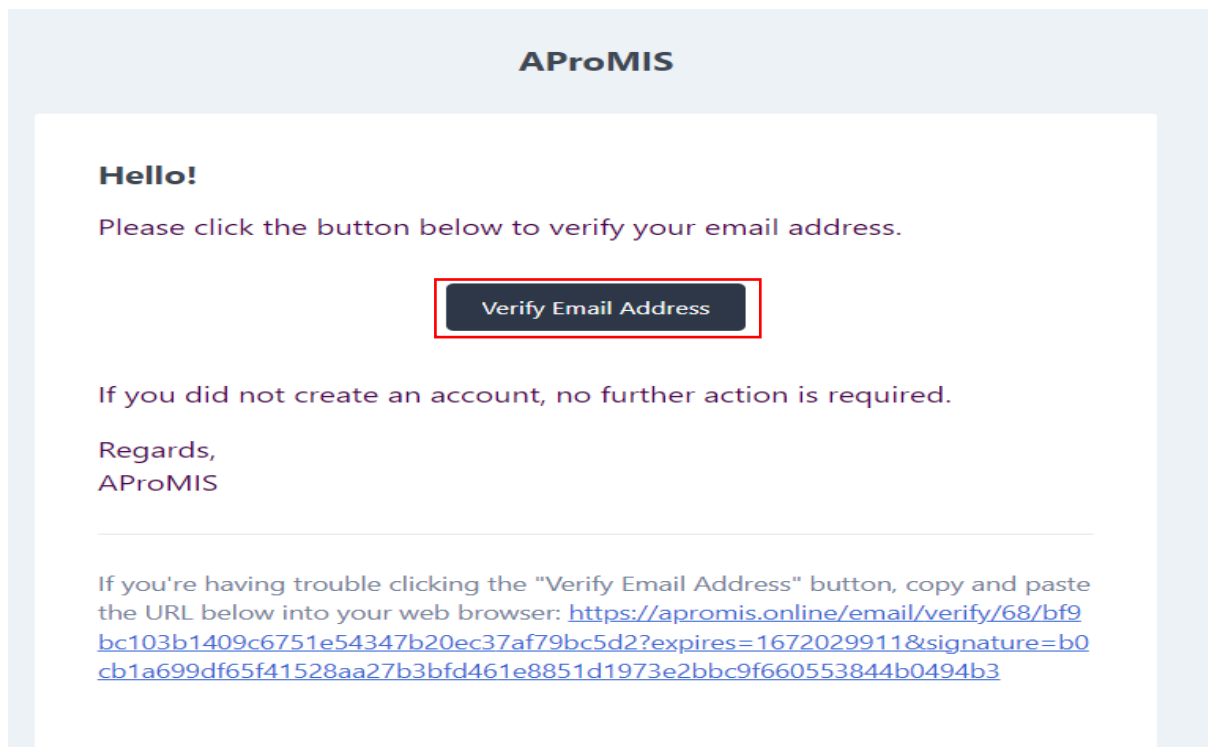
2. From menu bar click on Login



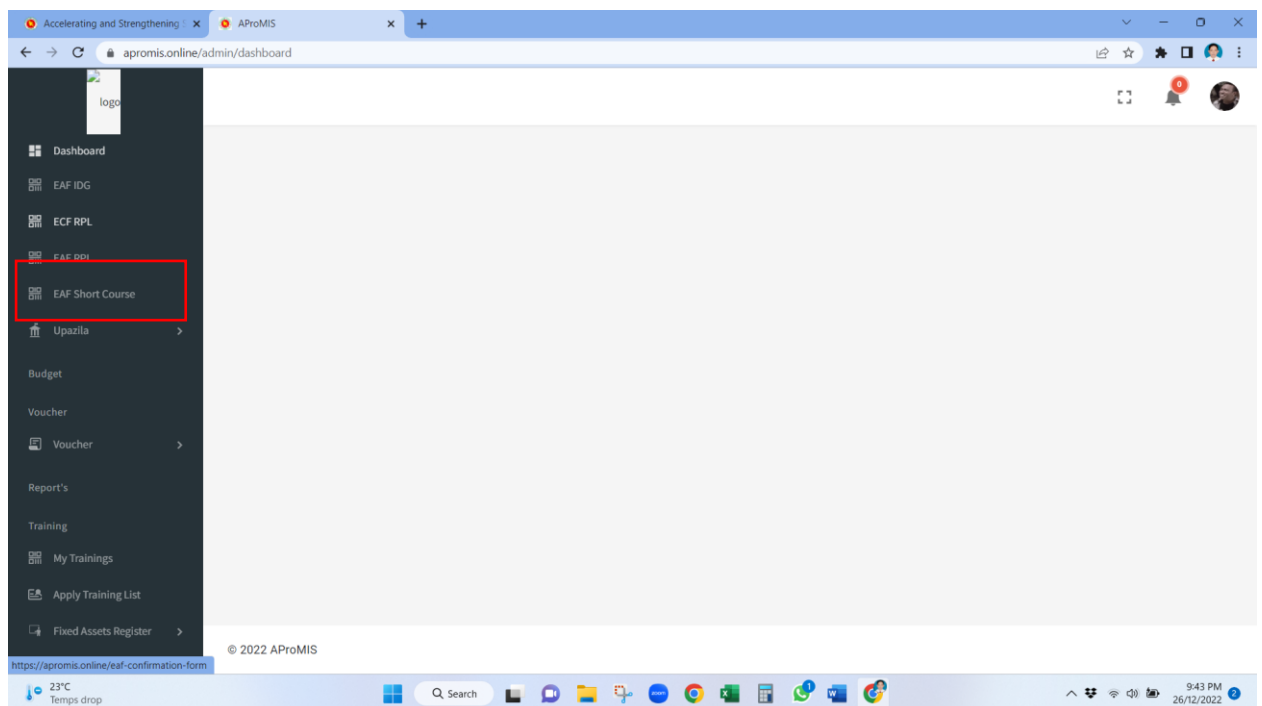
3. Give your Email address & Password and click in Login



4. A confirmation link is sent to your e-mail. Please click on the Verify Email Address button.



5. From left Menu of the page click on EAF Short Course Button



6. Give all the correct information and upload relevant documents of your institute.

7. You can Save your information before final submission. For this purpose, click on Update as Draft button.

The screenshot shows the AProMIS online eligibility short-course form. The form includes two sections for conditions and scores:

Condition	Score
Provision of Occupational Health & Safety(OHS)* Yes	Yes = 10 points 10
Existence of employment track record (No of Year)* 7	Record is 5 or more = 10 points 10

Below the conditions, there is a file upload section with columns for File Upload, File type, File Description, and Size. A "Choose File" button is present, and the status is "No file chosen".

There are two checkboxes for agreement:

- I, do hereby agree that the above information is correct.
- I, do hereby declare that, if the submitted information is found incorrect, competent authority has the right to cancel my application at any stages of the selection process without any explanation.

At the bottom, there are three buttons: "Update as Draft" (highlighted with a red box), "Submit", and "Download".

8. For final submission click on Submit button. Remind that information can be sent only once. So be careful before click on Submit button.

The screenshot shows the AProMIS online eligibility short-course form, identical to the previous one. In this version, the "Submit" button is highlighted with a red box.

9. Click on Download to download your given information.

Accelerating and Strengthening x AProMIS x +

apromis.online/eligibility-short-course

logo

Dashboard

EAF IDG

EAF RPL

EAF RPL

EAF Short Course

Upazila >

Budget

Voucher

Voucher >

Report's

Training

My Trainings

Apply Training List

Fixed Assets Register >

Provision of Occupational Health & Safety(OHS)\*

Yes

Condition

Yes = 10 points

Score

10

Existence of employment track record (No of Year)\*

7

Condition

Record is 5 or more = 10 points

Score

10

Files

File Upload

File type

File Description

Size

Choose File No file chosen

I, do hereby agree that the above information is correct.

I, do hereby declare that, if the submitted information is found incorrect, competent authority has the right to cancel my application at any stages of the selection process without any explanation.

Update as Draft

Submit

Download

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23°C Haze

Q Search

9:45 PM 26/12/2022

10. A .pdf file will be downloaded. Print the file and give signature and send 10 (Ten) copies of the hard copy to Project Office within mentioned date.

For any queries, you can call

1. Mr. B. M. Shariful Islam, Deputy Project Director, ASSET Project, Mobile: 01325073613
2. Engr. Robindronath Mahato, Programmer, ASSET Project, Mobile: 01325073614, Phone: 0241025457
3. Mr. Mazharul Amin, Program Officer, ASSET Project, Mobile: 01325073615