**Annex 1: Eligibility Application Form**

**ELIGIBILITY APPLICATION FORM (EAF)**

**FOR INSTITUTIONS OFFERING NTVQF LEVEL ALIGNED SHORT COURSES**

**WISHING TO PARTICIPATE UNDER**

**COMPONENT 1.2 OF ASSET PROJECT**

The Accelerating and Strengthening Skills for Economic Transformation (ASSET), co-financed by the Government of Bangladesh and the World Bank, has been launched to provide support to the Technical Vocational Education and Training (TVET) sector in Bangladesh, and particularly to the providers of short term technical courses in various trades.

**1. Please fill out the below table.**

 **A. BASIC INSTITUTIONAL PROFILE**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Item** | **Response** |
|  | Name of the Institution |  |
|  | Location of the Institution |  |
|  | Website of the Institution  |  |
|  | Principal Name |  |
|  | Contact Emails |  |
|  | Contact Phone numbers |  |
|  | Contact Mobile numbers |  |
|  | **B. MANDATORY CRITERIA INFORMATION** |
| 1. | Year of Establishment |  |
| 2. |  Annual Intake in 2019 |  |
| 3. | Number of trades |  |
|  4. | Accreditation - whether accredited with BTEB /NSDA or other Authority | Yes/NoAccrediting Agency: |
| 5. |  Percentage of Trainees completed the course in 2019 |  |
| 6. | *[Only for private training providers]* Committed, if selected, to share at least 15% of cost(in kind) for our proposal as co-financing from our institution. | Yes/No |
|  | **C. OTHER INFORMATION** |
| 1. |  The number of female trainees in 2018 |  |
| 2 | Total Number of Enrolled Trainees in 2018 |  |
| 3 | Total Number of Trainees completed in 2018 |  |
| 4 | Total Number of Enrolled Trainees in 2019 |  |
| 5 | Out of the above, the number of female trainees in 2019 |  |
| 6 | Total number of Trainees completed the course in 2019 |  |
| 7 | Percentage of Course Completed Trainees in 2019 |  |
| 8 | Total Number of occupations /courses offered |  |
| 9 | Total Number of Teachers |  |
| 10 | Total Number of Non-teaching staff |  |

**2. Please fill up the table below.**

**B. COURSE OFFERING INFORMATION**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Course Title | Year of the course was initiated | Course Duration | Intake capacity per cycle | No. of trainees trained in 2019 | No. of teachers | Is the course competency-based? (Y/N) | NTVQF Level | Accredited Authority |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**3. Please fill up the below table with available information to the extent possible**

**C. STUDENT BACKGROUND INFORMATION**

|  |  |  |
| --- | --- | --- |
| **Background of trainees** | **No. of trainees in 2018** | **No. of trainees in 2019** |
| Trainees from rural areas  |  |  |
| Female Trainees |  |  |
| Trainees with disabilities |  |  |
| Trainees from ethnic community background |  |  |
|  |  |  |

**4. Please fill up the below table with accurate information**

**D. AFFORDABILITY OF YOUR COURSES**

|  |  |  |  |
| --- | --- | --- | --- |
| Course title | Course duration (months) | Course fees in 2018 (BDT) | Course fees in 2019 (BDT) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**5. Undertaking**

We the undersigned, hereby certify that all the information given in this form is true to the best of our knowledge and belief and we further undertake ASSET project authorities to verify this information with reference to our record, if need be.

|  |  |
| --- | --- |
| **Head of the Institution**  | **Chairman of Managing Committee** |
| **Signs and Seal** | **Signs and Seal** |
| **Place and Date** | **Place and Date** |